

Virginia Tech Employee Software Sales Order Form

Information Technology Acquisitions

Spring 2017

DATE: / /2017		
Employee's Name:	Department:	
Va. Tech. Employee ID:	Work Phone:	
PID (VT e-mail address):	Home/Other Phone:	
Shipping Address:		
City:	State:	Zip:

Available to Employees:

Microsoft Windows Vista Ultimate OS Upgrade (for PC)	\$75 _____
Microsoft Project Pro 2010 (for PC)	\$146 _____
Microsoft Project Pro 2007 (for PC)	\$80 _____
Adobe Dreamweaver CS6	\$100 _____
Adobe Dreamweaver CS5.5 (for MAC)	\$100 _____
Adobe Dreamweaver CS4 (for MAC)	\$80 _____
Adobe Photoshop Extended CS6	\$150 _____
Adobe Acrobat Pro 10.0 (circle PC or MAC)	\$55 _____
Adobe Acrobat Pro 9.0 (for MAC)	\$45 _____
Adobe Acrobat Pro 8.0 (for MAC)	\$30 _____
Adobe Creative Suites CS6 Design & Web Premium	\$354 _____
Adobe Creative Suites CS5.5 Design Premium (for MAC)	\$200 _____
Duo D-100 Token (for use with 2-factor authentication)	\$27 _____
Headphones	\$7 _____

Shipping & Handling **\$7.50** _____
TOTAL (Virginia State Tax is 5.3%) **\$** _____ **(+TAX)**

The following software is available by download at no charge: *Mathematica; EndNote; Symantec Anti-virus; Webdrive*

IMPORTANT INFORMATION:

Billing Information

Software and S&H will be billed to the employee's account (through the Bursar's Office) *after* software pick-up!

PLEASE DO NOT MAIL ANY FORM OF PAYMENT TO SOFTWARE DISTRIBUTION!

Return Policy

UNOPENED software may be returned for a full refund within 30 days of the purchase date. Original proof of purchase and Hokie Passport are required.

Exchange Policy

Defective products may be returned for an exact title exchange within 90 days of the purchase date. Original proof of purchase and Hokie Passport are required.